



### Georgia Local Section Administration Form 2018

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2018?*	4
2. How many members were there in the executive committee during 2018?*	22
3. How did the executive committee communicate with one another during 2018?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input type="checkbox"/> Other -
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2018 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2018?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2018?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2018? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2018?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
9a. If the response to 9 (above question) is Yes, please list what tool you used to conduct elections.*	Survey monkey
10. How many members voted in your local section officer election in 2018?*	81
<p>Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.</p>	

<p>11. 2018 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>I would like to start my report by saying that 2018 was a great year for ACS-GA. All our executive committee members performed above and beyond to achieve ACS strategic goals focusing on the core values. ACS-GA organized 60 different activities/events/meetings that reached 14,756 participants and had great impact on its members and also general public. My main goals for 2018 were 1) Continue Project SEED in the section, 2) Host and promote more K-12 school students events and 3) Continue to increase the general public's involvement with the local Section. We collaborated with 119 K-12 schools and we had 13,965 participants in our outreach activities. I coordinated the Project SEED program and in 2018 ACS-GA supported 8 economically disadvantaged HS students. Five Project SEED students (63%) attended ACS National Meeting in Boston and presented their research. As a CCEW coordinator, I organized four different events (two high schools, one museum and one college) that had 960 participants attending (1400% increase over 2017). HS students submitted poems based on the CCEW theme. In 2018 ACS-GA collaborated with Georgia Gwinnett College student affiliates (GGCSAACS). GGCSAACS organized 18 different activities which had 2496 attendees participate. To increase our monthly meeting participation, we used non-technical topics and designed our 2018 monthly meetings to relate real world chemistry. Some topics include interplay of art and chemistry and flavor chemistry. In another meeting we collaborated with ACS international committee and invited Franco-American Lectureship awardee Dr. Pileni. We spiced up our annual BondBQ with a WCC, YCC collaborative Kennesaw Mountain Hike. We also celebrated Percy Julian and Herty award. Herty Medal Undergraduate Research Symposium (HMURS) was organized to leverage the Herty Award to impact undergraduates and diversity. At 2018 HMURS, 44 undergraduate students from 12 institutions presented their work. To increase attendance from our senior member including 50-60 awardees, this year, we moved 50-60 honorees award to Kennesaw State University and we organized this event as a Saturday luncheon. We also expanded the ACS-GA student research symposium by incorporating awards given to the best poster category. We asked the senior members to help judge the posters and encourage them to interact with the students before the luncheon and awards ceremony. ACS-GA Chemistry Olympiad had 875 students from 33 HS participate. Our popular holiday party was a big hit this year also. I gave an overview of ACS and committees and introduced the new board. ACS-GA WCC organized 6 events including STEAM Expo, Ladies Lunch and When Science Meets Scents; MAC organized 4 events: including STEM Panel Discussion on African-American Males in STEM: Superheroes or Endangered, networking and Percy Julian Awards; and YCC organized two: YCC career Panel, NCW themed science café. ACS-GA elections and 4 executive meetings were successfully organized. Regarding budget we worked on 5k deficit and our investments down by 9k, but we have a running balance from 2013 SERMACS in order to continue programming for members and outreach to the public. These investments have already recovered some this year. Please check the supporting material section for details of our amazing 2018 activities.</p> <p>Challenges-</p> <p>In 2018 two of our very active executive committee members moved out of the section this had an impact on some of our planned activities. Also we had some technical issues with ACS website and magnetmail in November and we could not publicize many events and this eventually resulted in cancellation of our Academia Industry Forum. Because we did not have a common calendar for our events, many MAC, WCC and YCC events were held in same week which resulted in a lower member participation rate in those events than usual. Lack of standing rules for committee members resulted in members not knowing their expectations and responsibilities. These challenges were discussed with incoming chair and executive board and developed a plan for solving in near future.</p>
<p>12. 2019 Chair's goals for the Section</p>	

a. Please list your top 3 goals:	To incorporate Georgia section theme, Elements of Collaboration, into this year's activities.
	Draft Standing Rules document. Appoint Long Range Planning, Gov't Affairs, & membership committees
	Develop an online system to sync calendars and schedule of events to prevent meeting conflicts
b. What are your concerns and challenges?*	<p>— I think it will be difficult to impossible to complete the standing rules in one year, which is why my goal for 2019 is to start the draft.</p> <p>— there is a significant need for the calendar syncing system. Despite my best efforts as chair-elect, we had several occasions where events were scheduled the same week. Our committee chairs are excellent at organizing and hosting events and I do not want to discourage their enthusiasm. However, two events in one week is too much to ask of our membership, so we need to communicate better at the board level about scheduling these wonderful events.</p> <p>— we need another way to reach our members. I don't know if it's MagnetMail itself or some other problems, but the vast majority of emails we send aren't even opened. Are they not getting the emails? Are they not able to open them with their phone? Do they just not care? This has led to two growing problems over the last few years:                      1. Lower attendance at monthly meetings and events and                      2. Lower voter turnout each year.</p>
13. 2019 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	To increase membership participation within the GLS by fostering an inclusive environment
	Implement a Local Affairs program,that has a role in advocating issues at the local and state level
	Bridge the gap between the academic/ industry/ government and entrepreneurship community
b. What are your concerns and challenges?*	<p>Challenges:                      1. Leading a team through digital transformation                      2. Creating a culture of diversity, inclusion and engagement                      3. Cultivating the next generation of talent leaders in ACS</p> <p>Concerns                      1. Gaining support from leaders of influence around vision and strategy.                      2. Creating an environment where communication is open and clear and improves teamwork.</p>
14. Does the Local Section have a Vision and/or Mission Statement?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
15. What was the date of the last Local Section strategic planning session?*	01/01/0001

Local Section Administration Form - Organization

1. Did your local section have active coordinators for the following?*	<input checked="" type="radio"/> Yes <input type="radio"/> No																														
a. If the response to 1 (above question) is YES, please select the activity and enter the coordinators name.	<table border="0"> <tr> <td><input checked="" type="checkbox"/></td> <td>Awards</td> <td>Cora MacBeth</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Budget/Finance</td> <td>Holly Davis</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Career assistance/Employment</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Chemistry Olympiad</td> <td>Heather Abbott-Lyon</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Community Activities</td> <td>David Sherill and Ajay Mallia</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Continuing Education</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Educational</td> <td>Sarah Pacquett</td> </tr> <tr> <td><input type="checkbox"/></td> <td>EHS</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Environmental</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Government Affairs</td> <td></td> </tr> </table>	<input checked="" type="checkbox"/>	Awards	Cora MacBeth	<input checked="" type="checkbox"/>	Budget/Finance	Holly Davis	<input type="checkbox"/>	Career assistance/Employment		<input checked="" type="checkbox"/>	Chemistry Olympiad	Heather Abbott-Lyon	<input checked="" type="checkbox"/>	Community Activities	David Sherill and Ajay Mallia	<input type="checkbox"/>	Continuing Education		<input checked="" type="checkbox"/>	Educational	Sarah Pacquett	<input type="checkbox"/>	EHS		<input type="checkbox"/>	Environmental		<input type="checkbox"/>	Government Affairs	
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	<input checked="" type="checkbox"/> Industry Relations Terry Say and Jason Lye <input type="checkbox"/> Strategic Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input checked="" type="checkbox"/> Minority Affairs Deborah Ortiz <input checked="" type="checkbox"/> Newsletter/Publications Ron Hunter <input checked="" type="checkbox"/> Nominations Heather Abbott-Lyon <input type="checkbox"/> Professional Relations <input checked="" type="checkbox"/> Project SEED Ajay Mallia <input checked="" type="checkbox"/> Public Relations Antara Dutta <input type="checkbox"/> Senior Chemists <input checked="" type="checkbox"/> Women Chemists Sarah Winget <input checked="" type="checkbox"/> Younger Chemists Joseph Richardson and Alyssa Blake <input checked="" type="checkbox"/> Other Chemistry Ambassadors Terry Say Science Coaches Tyler Kinner History and Archival Committee Donald Hicks Herty Award Committee David Gottfried
2. How many subsections were active in your local section during 2018?*	0
3. How many subsection meetings were held by your local section during 2018?*	0
4. How many topical groups were active in your local section during 2018?*	0
5. How many topical group meetings were held in your local section during 2018?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2018?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2018?*	1100
8. What was the approximate number of active volunteers in your local section during 2018?*	75
9. Please estimate the number of new volunteers in your local section during 2018?*	25
10. Please indicate all the ways that your local section recognized volunteers during 2018.* (Check all that apply.)	<input checked="" type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input checked="" type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input checked="" type="checkbox"/> Recognition on web <input checked="" type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2018?*	10
2. On average, how many members attended a local section meeting during 2018?*	51
3. How did Councilors report to your local section members about national ACS matters during 2018?*(Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input checked="" type="checkbox"/> In an email

	<input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2018?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members (including social media channels)?*	We communicate via mail, phone, email, the website, Facebook ( <a href="https://www.facebook.com/ACS-Georgia-Local-Section-649010645235902/">https://www.facebook.com/ACS-Georgia-Local-Section-649010645235902/</a> ), Instagram, Twitter @acsgeorgia, and LinkedIn. Mailings and phone calls are primarily used for our more seasoned members.
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	81
6. What social media does your local section use? (If selected, please provide the link.)	<input checked="" type="checkbox"/> Facebook <a href="https://www.facebook.com/ACS-Georgia-Local-Section-649010645235902">https://www.facebook.com/ACS-Georgia-Local-Section-649010645235902</a> <input checked="" type="checkbox"/> Twitter @acsgeorgia <input checked="" type="checkbox"/> LinkedIn <a href="https://www.linkedin.com/groups/3198183/">https://www.linkedin.com/groups/3198183/</a> <input checked="" type="checkbox"/> Other Instagram-acsgorgia
7. Did your local section have a website during 2018?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	<a href="https://georgia.sites.acs.org/">https://georgia.sites.acs.org/</a>
8. Did your local section post its Annual Report on your website during 2018?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Local Section Administration Form - Nomination**

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2018 activities to support your nomination.	<p>In 2018 ACS-GA made a dramatic impact on it's 1800+ ACS-GA members by focusing on ACS strategic goals and core values. ACS-GA section held 60 different activities/events/meetings that reached 14756 participants. These activities and events reached a very diverse range of people in terms of age, abilities, gender, and ethnicity. We were able to connect with local section members, retirees, and students from K-12 schools, colleges and universities, non-ACS community members and the general public. This year ACS-GA NCW reached 9422 attendees (292% increase over 2017) from 76 K-12 institutions (280% increase over 2017, 36 high schools, 15 middle schools and 25 kindergarten-elementary schools). NCW goodies, including celebrating chemistry giveaways, were given to 8517 students at chemistry demonstrations which we held at various colleges and universities (505 attendees), and one local science center (400 attendees). ACS-GA CCEW committee organized four different events (two high schools, one museum and one college) that had 960 participants attending (1400% increase over 2017). HS students submitted poems based on the CCEW theme. Another highlight of 2018 was collaborating with Georgia Gwinnett College student affiliates (GGCSAACS). GGCSAACS organized 18 different activities that had 2496 attendees participate. These activities included workshops, outreach at local schools and chemistry demonstrations. Our monthly meetings (a total of 517 participants attended these 10 meetings) were designed to relate chemistry principles to the real world that our members encounter. We invited people who have started their own businesses, we included non-technical topics (interplay of chemistry and art), we learned about flavor chemistry and held a science café to attract the public. At one of our meetings, we collaborated with ACS international activities and invited the Franco-American Lectureship awardee, Dr. Pileni, from France. We also celebrated meetings honoring Charles Herty and Percy Julian. Events like Kennesaw Mountain Hike and Bond-B-Que were organized to increase attendance from younger generation chemists. Herty Medal Undergraduate Research Symposium (HMURS) was organized to leverage the Herty Award to impact undergraduates and diversity. At HMURS, 44 undergraduates students from 12 institutions presented their work. ACS-GA Symposium was held in conjunction with 50-60 year honoree award luncheon. We combined</p>

