

Georgia > Administration Form > 2021

***Required Fields**

Governance

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. How many times did the executive committee meet to conduct governance business? *

2. How many members were there in the executive committee? *

3. How did the executive committee communicate with one another? (Check all that apply.) *

 Email Teleconference Zoom/Gotomeeting/Webex ACS Network Other

4. What was the month and year of the last Local Section strategic planning session?

5. What percentage of your councilors were in official attendance at the Spring Virtual Council Meeting? *

6. What percentage of your councilors were in official attendance at the Fall Virtual Council Meeting? *

| | |
|-----|---|
| 100 | % |
|-----|---|

7. Did your local section have a succession and/or leadership development plan? *

- Yes
- No

8. Did a member of your local section attend the Local Section Leaders Track at ACS Leadership Institute? *

- Yes
- No

9. How did your local section identify future leaders and get them into the leadership pipeline? (Check all that apply.) *

- Self-nomination
- Solicitation or Advertising
- Identify Active Committee Members
- Formal Leadership Training
- Long Term Plan
- Outreach to New Members
- Arm-Twisting
- Other

Ensuring that, when a member expresses a desire to become more involved, inviting them to ExComm meetings, and other functions.

10. Did your local section conduct an officer election? *

- Yes
- No

11. Did your local section conduct its elections electronically? *

- Yes
- No

12. How many members voted in your local section election?

66

The following questions provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. Do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

13. Chair's Report: Please provide a narrative of the past year's activity/successes/challenges *

I'm very grateful for all of the efforts and hard work put forward by the local section volunteers, and have been honored to serve in the role of chair. The first orders of business were: a) to establish a five-year strategy for the section, b) shift the operating rhythm of the section so that financial planning and budgeting is considered earlier, making it more transparent, and c) generate a spending plan to bring our cash reserve into line with other non-profit reserve levels. Overall, 2021 was a good year for the Georgia Local Section. As a team we successfully shifted our business operating rhythm and created a new committee to make budgeting more efficient and transparent. We also generated and executed on a spending plan to put our large reserve to good use in the community at a time of need. Working with the executive committee throughout the year, we agreed to expand our St. Elmo Brady & Percy Julian scholarship programs, our Project SEED initiative participation, and increased allowances for speaker events in support of our ChemLuminary Award winning MAC & WCC programs. The spending plan now in place should bring our existing reserve into line with the non-profit Good Accounting Practice reserve guidance of 60% of annual budget within about 10 years;- in the meantime, we hope to bring a little extra help to some who could use the support. Further, the leadership developed, articulated, and gained consensus to execute a five-year strategy for the section, including Vision & Mission statements, Goals, Strategies, and Metrics, with designated champions for each initiative. All goals in our five year strategy not only align with ACS mission and vision, but also speak to four out of the seven ACS 2020 Change Drivers, viz.: change drivers "Accelerating Automation of Chemistry" and "Strained Pipeline and Changing Workplace" are connected and mitigated by our goal of "Facilitate growth and development of our stakeholder audiences by identifying, prioritizing, and addressing their needs." The ACS Change Drivers of: "Chemistry and Social Responsibility", and "Scientific Doubt and Polarization" are supported and mitigated by the section goals: "Increase awareness, understanding, and appreciation of chemistry and science for our communities through educational and outreach programming." and "Increase member awareness, engagement and perceived value of the local section through better communication and targeted programs". The 2021 executive committee has collectively provided the section with a clear vision to align with moving through 2022 and on to 2027. OTHER MAJOR INITIATIVES INCLUDED: DEIR WORKSHOPS: Innovative in both scope and depth, a first of a kind program initiative was organized by secretary Tyler Kinner as a series of four expert-facilitated workshops focused on advancing conversations relating to DEIR. A fifth meeting constituted an internal post action review of the pilot series. Target audiences included leaders, section members, and the larger metro Atlanta chemistry community. Topics included microaggressions, implicit bias, communicating across boundaries, and intersectionality. The workshops provided a common vocabulary for discussing DEIR, helped to communicate DEIR as a local section core value, and created momentum around increasing the inclusiveness of our section through collective and individual member actions. Three evening sessions and one "lunch and learn" were held, as well as a final facilitated conversation just for local section

leaders to reflect and discuss DEIR. This event was new to the section and other non-Georgia Local Section ACS volunteers with whom we interfaced during the planning stages of the series. With the events of 2020 and the continued advancement of DEIR within ACS and the science community, our local section wanted to lead by engaging in expert-facilitated DEIR conversations to advance DEIR within our section, and specifically within our section leadership. We are unaware of other local section-driven DEIR initiatives of this scope and depth. MEMBER ENGAGEMENT: Consistent with our 5 year strategy, we looked for additional ways to engage our membership. Last year, only 48 people voted; a vanishingly small 2.7% of the membership during the local section elections. Led by our secretary Tyler Kinner, custom printed postcards were designed and mailed out to each member while the election was open. Each postcard included a QR code leading to the on-line voting page, and carried the recipient's membership number near their address (just like on the C&EN address label) so that it was easy for the member to enter on their mobile device. This initiative increased our election voters to 66, a 38% increase, bringing our voting rate to 3.9% overall in 2021. We will be looking closely at our communications methods as part of our 5-year strategy and further improve our outreach. Once an interest to become more involved in section activities was established, new volunteers were engaged promptly and repeatedly. This went a long way to sharing the load of the various activities and events put on by the section. Indeed, we were able to source a new co-chair to help lead our National Chemistry Olympiad participation, additional volunteers to assist with strategic initiatives, and we even sent a new volunteer to the leadership institute this year. In total, 12 new volunteers were engaged in 2021, allowing us to schedule volunteers in shifts to attend the ACS Fall Meeting host section desk. UNPLANNED TRASITION OF CHAIR ELECT: Both her late-stage pregnancy and the subsequent infant care following the birth of her son Gus in April severely limited the scope of Stephanie Kofsky-Woffard's ability to execute her duties as our 2021 Chair Elect. Stephanie has always been a cheerful, optimistic, and enthusiastic volunteer for the section. She previously served as section secretary, and championed our annual Bond-B-Que science event for young children. Stephanie's divided attention during 2021 illuminated that, despite best intentions, she would be unable to lead as chair of the section. Managing family commitments is clearly where one should prioritize when blessed with a new baby, and so in this regard, the executive committee supported Stephanie's decision to gracefully pass the baton to first runner up, Dr. Manju Venugopal in early November. Manju grabbed the bull by the horns with both hands and has already been organizing events. She became section chair in January. We thank Stephanie for her contribution, and look forward to her continued support as a section volunteer. IN CONCLUSION, I am honored to work with such a committed team as the Georgia local section volunteers. I'm optimistic that we will continue to thrive and grow as the chair roll passes to Manju Venugopal, as she and future chairs continue to execute on our five year strategy. Jason Lye jllye@acsga.org

Responses to be provided by the Chair-elect for the annual reporting year.

14. Chair-Elect's Goals *

a . Please list first of top three goals

Enhancement of Education

b . Please list the second for top three goals

Engagement of members and volunteers

c . Please list third of top three goals

Empowerment of our members

To be completed by the Chair-elect for year following the annual reporting year.

15. Next Year's Chair-elect's Goals *

a . Please list first of top three goals

Increase awareness, understanding, and appreciation of chemistry and science for our communities through educational and outreach programming

b . Please list second of top three goals

Increase member awareness, engagement and perceived value of the local section through better communication and targeted programs

c . Please list third of top three goals

Facilitate growth and development of our stakeholder audiences by identifying, prioritizing, and addressing their needs

16. Does the Local Section have an Vision and/or Mission Statement *

- Yes
- No

In 2021, the ACS Board of Directors authorized an additional one-time supplemental funding allocation equal to your local section annual allotment.

17. Please describe below how your local section has used (or plans to use) the supplemental funds that were allocated in 2021. *

Our extra allotment was spent on both an ACS led Strategic Planning Session, as well as we increased the amounts of various scholarships/grants.

Organization

1. Did your local section have active coordinators for the following?

| Activity | Coordinator Names |
|------------------------------|---------------------------|
| Awards | Joseph Pleas Stoner |
| Awards | Cora E MacBeth |
| Budget/Finance | Tamara Lozano |
| Budget/Finance | Ajay Mallia |
| Budget/Finance | Joseph Pleas Stoner |
| Budget/Finance | Pamela M Leggett Robinson |
| Budget/Finance | Jason Lye |
| Career Assistance/Employment | Jahari A Soward |

| | |
|---------------------------------|---------------------------|
| Chemistry Olympiad | Heather L Abbott-Lyon |
| Community Activities | Ajay Mallia |
| Community Activities | Holly L Davis |
| Community Activities | Charles David Sherrill |
| Continuing Education | Jahari A Soward |
| Industry Relations | Mark B Mitchell |
| Membership/Membership Retention | Cheryl D Trusty |
| Mentoring | Joseph Pleas Stoner |
| Mentoring | Cheryl D Trusty |
| Minority Affairs | Nichole L Powell |
| Minority Affairs | Pamela M Leggett Robinson |
| Newsletter/Publications | Tyler Kinner |
| Nominations | Mark B Mitchell |
| Project SEED | Ajay Mallia |
| Senior Chemists | Linda Marquez |
| Strategic Planning | Tyler Kinner |
| Women Chemists | Tamara Lozano |
| Women Chemists | Amanda Wollnick |

2. How many subsections were active in your local section? *

0

3. How many subsection meetings were held? *

0

4. How many topical groups were active in your local section? *

0

5. How many topical group meetings were held? *

0

*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from

the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

6. How many dues-paying local section affiliates* were there in the local section? *

0

7. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) *

- Yes
- No

8. What was the approximate number of active volunteers in your local section? *

25

9. Please estimate the number of volunteers that were new. *

6

10. Please indicate all the ways that your local section recognized volunteers? *

- Awards
- Certificates
- Letter to Volunteer
- Letter to Volunteer Supervisor
- Recognition at Event
- Recognition in Newsletter
- Recognition on Web
- Other

Special glass inscribed paperweights were made for those volunteers who have helped me the most this year. They will be presented, along with Chem Luminary, and other awards the next time we have an in-person meeting.

Communication

Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)

1. Did your local section have a representative on your Regional Meeting Board or Steering Committee? *

- Yes
- No

2. How did Councilors report to your local section members about national ACS matters? *

At an Executive Committee Meeting

At a Section Meeting

In an email

In the newsletter

On the local section website

Other

3. On average, how many members attended a local section meeting? *

18

4. How many local section meetings were held? *

17

5. How does the section's leadership communicate information to its members (including social media channels)?

a . General description of communication:

Communication for each meeting via email and web. Some events were also communicated via social media. Events that fell in the same time window of newsletter preparation and publishing, they were included in the newsletter.

b . How Often do these communications occur? Number of newsletters published:

2

c . How Often do these communications occur? Number of meeting notices:

32

6. What social media does your local section use? (If selected, the link is required.)

Facebook

ACS Georgia

Instagram

ACSGA

LinkedIn

ACS Georgia Local Section

Snapchat

TikTok

Twitter

Other

7. Did your local section have a website? *

- Yes
- No

If the answer to above question is YES, what was the URL for your website?

<https://acsga.org/>

8. Did your local section post its Annual Report on the website? *

- Yes
- No

Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award *

- Yes
- No

Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's activities to support your nomination.

The first orders of business were: a) to establish a five-year strategy for the section, b) shift the operating rhythm of the section so that financial planning and budgeting is considered earlier, making it more transparent, and c) generate a spending plan to bring our cash reserve into line with other non-profit reserve levels. Overall, 2021 was a good year for the Georgia Local Section. As a team we successfully shifted our business operating rhythm and created a new committee to make budgeting more efficient and transparent. We also generated and executed on a spending plan to put our large reserve to good use in the community at a time of need. Working with the executive committee throughout the year, we agreed to expand our St. Elmo Brady & Percy Julian scholarship programs, our Project SEED initiative participation, and increased allowances for speaker events in support of our ChemLuminary Award winning MAC & WCC programs. The spending plan now in place should bring our existing reserve into line with the non-profit Good Accounting Practice reserve guidance of 60% of annual budget within about 10 years;- in the meantime, we hope to bring a little extra help to some who could use the support. Further, the leadership developed, articulated, and gained consensus to execute a five-year strategy for the section, including Vision & Mission statements, Goals, Strategies, and Metrics, with designated champions for each initiative. All goals in our five year strategy not only align with ACS mission and vision, but also speak to four out of the seven ACS 2020 Change Drivers, viz.: change drivers “Accelerating Automation of Chemistry” and “Strained Pipeline and Changing Workplace” are mitigated by our goal: “Facilitate growth and development of our stakeholder audiences by identifying, prioritizing, and addressing their needs.” ACS Change Drivers: “Chemistry and Social Responsibility”, and “Scientific Doubt and Polarization” are mitigated by the section goals: “Increase awareness, understanding, and appreciation of chemistry and science for our communities through educational and outreach programming.” and “Increase member awareness, engagement and perceived value of the local section through better communication and targeted programs”. The 2021 executive committee has collectively provided the section with a clear vision with which to align in 2022 and on to 2027. Other major initiatives included DEIR Workshops: Innovative in both scope and depth, a series of four expert-facilitated workshops focused on advancing conversations relating to DEIR. Target audiences included leaders, section members, and the larger metro Atlanta chemistry community. Member Engagement: Postcards were mailed to voting members this year. The

postcards made it easy to vote using a smartphone, through the use of a QR code, leading to a 38% increase in votes over 2020, bringing our voting rate to 3.9% overall in 2021. An unplanned Chair-Elect resignation was mitigated when the runner-up took the reigns. I'm very grateful for all of the efforts and hard work put forward by the local section volunteers, and have been honored to serve in the role of chair.

Supporting Materials

| Brief Description | File Name | File Size | Date Uploaded |
|---|---|-----------|---------------|
| 2021 Chair Annual Report | 2022 - Jason Lye GA ACS 2021 Chair Report 02-05-2022.docx | 31.96 KB | 2/5/2022 |
| Strat Plan Communication to Section Pres | GA Strategic Plan Summary Communication_11012021.pptx | 1.34 MB | 2/5/2022 |
| Strategic plan summary report from facilitators | Georgia SP Overview and Summary.pdf | 455.55 KB | 2/5/2022 |
| Chairs Presentation to ExComm | 2021 1bQ EC meeting 03-15-21-1.pdf | 8.11 MB | 2/5/2022 |
| Section Operating Rhythm Overview | 2021 Operating Rhythm 03-11-21.xlsx | 11.81 KB | 2/5/2022 |